

## ATTORNEY CODE A01

### **WORK EXPERIENCE**

Over 9 years work experience in Legal Research, drafting legal documents, giving opinions and vetting various agreements.

#### *Legal Research Services February 2003 till date*

Working as Senior Executive – Legal

#### *Key responsibilities:*

- Leading a team of 10 research associates for legal research and writing on U.S, U.K, Canadian and Australian laws and responsible for over all quality control.
- Legal Research using Lexis-Nexis, West Law and other online legal websites.
- Preparing legal memorandums, briefs
- Editing and proof reading legal documents.
- Drafting and vetting documents related to Commercial laws and
- Intellectual Property Law.
- Legal Audit and due diligence.

#### *Worked With a Leading Law Firm in Delhi January 1998 till February 2003*

Legal Consultant

#### *Key responsibilities:*

- Giving legal opinions related to legal problems arising out of or in connection with Intellectual Property, Contracts, Cyber Laws, Labor
- Laws etc.
- Online legal research
- Drafting agreements and other legal documents.
- Research work in the fields of Intellectual Property Laws.
- Preparing reports related to Trade Mark Infringements.
- Drafting various deeds, agreements, legal documents etc.
- Presenting papers in international conference.

### **EDUCATIONAL QUALIFICATION**

BA, LLB (1997 batch law graduate from Delhi University)

### **PROFESSIONAL MEMBERSHIP**

- Member Bar Council of India
- Member Delhi High Court Bar Association

## ATTORNEY CODE B12

### **WORK EXPERIENCE**

#### *Legal Research Services April 2004 till date*

Working as Team Leader, Legal Research Project since April 2, 2004 and leading a team of five researchers.

#### *Key responsibilities:*

- Incorporation of companies, due diligence reports, Corporate Governance audit, quality control and audit and statutory compliances.
- Legal research on U.S and U.K Laws.
- Drafting and Vetting of agreements related to Incorporation of Companies.
- Giving opinions in corporate matters
- Quality control and analysis.

### **EDUCATIONAL QUALIFICATION**

- B.A, Company Secretary from Institute of Company Secretaries of India
- LL.B (University of Delhi)

### **PROFESSIONAL MEMBERSHIP**

- Member Institute of Company Secretaries of India

## ATTORNEY CODE C01

### **WORK EXPERIENCE**

#### ***Legal Research Services April 2004 till date***

Working as Team Leader, Legal Research Project August, 2002 and leading a team of 5 researchers.

#### ***Key responsibilities:***

- Legal research on U.S and U.K Laws.
- Drafting of legal memoranda and briefs.
- Due diligence reports, Corporate Governance audit, quality control and audit and statutory compliances.
- Drafting and Vetting of agreements
- Quality control and analysis.

### **EDUCATIONAL QUALIFICATION**

- B.Com (H) from Delhi University
- ACS (Associated Member of Institute of Company Secretaries of India)
- LLB from University of Delhi

### **PROFESSIONAL MEMBERSHIP**

- Member Institute of Company Secretaries of India

## ATTORNEY CODE A 16

### **WORK EXPERIENCE**

Working as Legal Executive

#### **Legal Research Services August 1, 2003 till date**

Working as Legal Executive since August 1, 2003.

##### ***Key responsibilities:***

- Legal research on U.S., U.K, Canadian and Australian Laws.
- Giving opinions to clients on agreements, commercial contracts etc.
- Preparing brief and memorandum for onward submission to clients.
- Documentation of trademark and copyright registration matters.
- Advisory services to clients for handling all legal matters and instituting systems and legal practices to secure the best interests of the organizations.
- Coordinating with various departments for information gathering/fact gathering for cases and providing legal guidance for handling problems.

***Worked in a Corporate Law based in New Delhi August 18, 2001 till July 31 2003.***

##### ***Key responsibilities:***

- Legal research on Indian and U.S. Laws.
- Drafting briefs and pleadings with regard to various cases.
- Attending Court proceedings, including Supreme Court of India and various High Courts.
- Liaisoning with senior advocates and attending legal matters in various courts to assist them.
- Legal compliances.
- Streamlining legal matters and preparing MIS for same.

### **EDUCATIONAL QUALIFICATION**

- BA, LLB (2001 batch law graduate from University of Calicut, Kerala.)

### **PROFESSIONAL MEMBERSHIP**

- Member Bar Council of India
- Member Supreme Court Bar Association

## **ATTORNEY CODE A 15**

### **WORK EXPERIENCE**

#### ***Legal Research Services August 2003 till date***

Working as Legal Researcher on Legal Research Project since August 23, 2004

#### ***Key responsibilities:***

- Legal Research on U.S. and U.K Laws.
- Drafting of Agreements.
- Specialization in IPR.

### **EDUCATIONAL QUALIFICATION**

- BA, LLB (2003 batch from University of Delhi)
- Certificate Course from World Intellectual Property Organization

### **PROFESSIONAL MEMBERSHIPS**

- Member Bar Council of India

## **ATTORNEY CODE B 09**

### **WORK EXPERIENCE**

#### ***Legal Research Services January 2003 till date***

Working as Legal Researcher, Legal Research Project since January, 2004 and leading a team of five researchers.

#### ***Key responsibilities:***

- Legal research on U.S and U.K Laws.
- Preparation of legal memoranda and search report for the onward submission of the clients.
- Drafting and Vetting of agreements.
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### **EDUCATIONAL QUALIFICATION**

- B.A, (Mahatha Gandhi University)
- LL.B (Cochin University of Science and Technology )

### **PROFESSIONAL MEMBERSHIP**

- Member Kerala High Court Bar Association.
- Member Bar Council of India.

## **ATTORNEY CODE R01**

### **WORK EXPERIENCE**

#### ***Legal Research Services March 2003 till date***

Working as Legal Researcher, Legal Research Project since January, 2004 and leading a team of five researchers.

#### ***Key responsibilities:***

- Legal research on U.S and U.K Laws.
- Preparation of legal memoranda and search report for the onward submission of the clients.
- Drafting and Vetting of agreements.

### **EDUCATIONAL QUALIFICATION**

- BA (H) (University of Delhi)
- LL.B (University of Delhi)
- Diploma in Taxation Laws (Indian Law Institute)

### **PROFESSIONAL MEMBERSHIP**

- Member Delhi High Court Bar Association.
- Member Bar Council of India.